

## Administrative or digital marketing internship at Edunation

Do you want to work in an international environment? Do you communicate fluently in English? Do you want to be a part of making Finland and Finnish education famous around the world?

If you ticked all the boxes, this might be the right internship for you!

Edunation is a Finnish education startup established in 2017. Our aim is to open Finnish education to the world and bring international students to Finnish universities. **We are now looking for an intern to join our team in Tampere for 3-6 months, starting from September 2019 or as mutually agreed.**

### Your tasks

Your tasks as an intern can be tailored according to your strengths and interests. Tasks can include some of the following:

- Updating social media channels
- Market research and information sourcing
- Creating content for the website
- Assisting in application processing and other administrative tasks
- Customer service by e-mail and phone
- Translation tasks
- Assisting in other office tasks

### What we expect from you

The internship is suitable for a student of any study field – more important than your major is your own motivation and willingness to work in an international environment. As an intern we expect you to have:

- Fluency in English (Finnish is an asset, but not mandatory)
- Proficiency in basic office software and social media channels
- Open-minded attitude and the ability to work in an independent and organized manner

### What we offer you

At Edunation, you get to work on diverse tasks that give you valuable experiences for your future career. We have a professional and open-minded work environment, where individual's contribution is valued, and everyone can make an impact. We want to give our interns the best learning experience by really listening to what they are interested in doing. Our internships are generally unpaid. However, in your application let us know if you have opportunity for an internship grant from your university.

**Apply to this internship as soon as possible, by 8 September 2019 at latest**, by filling in the application form that is found on our website <https://www.edunation.co/studyinfinland/contact-us/careers/>

Questions and inquiries can be made by e-mail to [careers@edunation.co](mailto:careers@edunation.co)